

EXPRESSION OF INTEREST (EoI) FOR PROVISION OF CATERING, FACILITY MANAGEMENT, HOUSKEEPING AND MAINTENANCE SERVICES AT GUJARAT

Cairn Oil and Gas, a vertical of Vedanta Limited, is the operator of block RJ-ON-90/1 in India. The Block contains a number of major oil discoveries including the Mangala field. CIL and its JV partners have approval from Government of India (GOI) for a pipeline to transport crude oil from the Block at Barmer, Rajasthan to coastal terminal facility in Gujarat. CIL Operations involves transportation of processed Crude oil from Mangala Process terminal (MPT) in Barmer, Rajasthan to its various customers in State of Gujarat through approximately 600 km long 24" heated, insulated and underground pipeline. Heated Crude oil tanks are installed at its crude oil terminals installed at Radhanpur and Viramgam terminals.

The Operator on behalf of itself & Joint Venture (JV) partner invites interested contractors with proven capabilities and demonstrated performance in similar requirement to express their interest for pre-qualification to participate in the Competitive Bidding Process for **the "PROVISION OF CATERING, FACILITY MANAGEMENT, HOUSKEEPING AND MAINTENANCE SERVICES AT VARIOUS MIDSTREAM INSTALLATIONS IN GUJARAT** on long term basis.

Scope of Work broadly includes:

1. Provision of Catering and Pantry services at the onshore installations at Viramgam, Radhanpur, Bhogat Sanchor, Rajkot, Jamnagar & Wankaner.
2. Provision of Housekeeping Services for facilities such as office buildings, Living Quarters, Substations, Warehouses, Workshops, Well pads and other plant operational buildings, areas.
3. Provision of Pest control and waste management (Collection & Disposal) services.
4. Provision of facility maintenance services like plumbing, carpentry, electric work, repair and maintenance, O& M services of ETP & STP.
5. Provision of facility management services at Living quarters, Guest Houses and other assigned facility under the contract.
6. Provision of DTH Services, Courier services, Stationery & Medicine Supplies.
7. Provision of event management services.

Interested companies meeting following criteria should respond to this EoI:

1. Contractor shall have a minimum of three (03) years' experience (in preceding Five (05) years) in providing Integrated Catering, facility management and Housekeeping services at industries/plants/work site locations.
2. Turnover in each of the immediately preceding two financial years should be equal to or more than the estimated annual contract value.
3. Positive net worth in each of the immediately preceding two financial years.
4. Liquidity ratio in each of the preceding Two (02) financial years shall not be less than 0.60.

Bidders are requested to submit the following pre-qualification documents as a minimum:

- ❖ Letter of interest clearly indicating the project reference
- ❖ Detailed Company Information with Organization structure, CVs of key personnel proposed for managing the contract. Details of Support agencies and other facilities & resources.

- ❖ Details of completion of similar type of services undertaken in the last Three years under headings:
- ❖ a) Brief scope of work b) Value of work in INR c) Contractual Duration d) Clients names f) Contact details of the Client (CIL may approach the client directly for the feedback) g) Safety Certification.
- ❖ Bidder shall provide contract copies of major contracts executed (integrated facility management, catering and housekeeping services) in each of the preceding five years.
- ❖ HSE policy & manual.
- ❖ HSE statistics for last Three years indicating Lost Time Incidents (if any).
- ❖ Quality assurance & Quality control practices currently in place for the execution of similar work /services.
- ❖ Quality Manual and Food Testing Procedures.
- ❖ In house training and development capability for catering and Housekeeping staff.
- ❖ Details of current commitments - List of all jobs under execution with the value of the Job and percentage completion.
- ❖ Service Completion Certificates, Client Feedback etc of similar contracts executed in the last five years.
- ❖ Quality assurance & quality control practices currently in place for the execution of similar work.
- ❖ Copies of ISO 9001, 14001, OHSAS 18001 or any other certification as applicable.
- ❖ Company's financial performance documents (Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc.) for last 2 (two) years. Latest financial statement should not be older than 18 months on the date of submission of response to Expression of interest
- ❖ Documents in support of Health & Safety
- ❖ Environment & Quality [HSEQ] performance.

Also, note -

- i. Normally standalone financials of the bidding entity only will be considered. However, consolidated financials at the bidding entity level, if available, can also be submitted. Parent company or Affiliate's financials can be submitted and considered, subject to submission of Parent/ Affiliate company guarantee. This should be clearly mentioned in the EOI response.
- ii. Evaluation will be done only on the basis of the published annual reports / audited financials containing Auditor's report, Balance sheet, Profit & Loss a/c and Notes to Accounts.
- iii. In case of unaudited statements (if there are no audit requirements for auditing of financials as per the local law), the financials shall be accompanied by a certificate from a Certified Accountant. Certificate should also mention the fact that there is no requirement of audit of the financials as per the local law.

All qualifications and exceptions brought out in Auditor's report and Notes to Accounts would be factored in while undertaking financial evaluation

The interested contractors should evince interest to participate in the Expression of Interest by clicking on the "[Evince Interest](#)" link for the corresponding EOI listing on the Cairn website i.e. <http://www.cairnindia.com> and submit their contact details online. Further to this, interested contractors would be invited to submit their response via Smart Source (Cairn's e Sourcing Platform). The contractors would be requested, as a minimum, to submit the above documents and details for prequalification via Smart Source within Fourteen (14) days of publication of this EOI.

Website Media